

**BOARD OF SELECTMEN
MEETING MINUTES
June 11, 2018**

PRESENT: SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, SELECTMAN: JOSEPH A GUTHRIE, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

The meeting was opened at 7PM

Guests: Chief Beaudoin, J. Worthen, C. Lanouette, Chuck Ashford Jr., Chuck and Laura Asford, Sam Carey, Troop Leader B. Blaska

Public Announcements

- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Eagle Scout Proposed Project- Sam Carey and Don Blaska

Mr. Blaska presented Sam Carey to the Selectmen. He stated that he is currently a member of Troop 33, which Mr. Blaska is the Troop Leader of. Mr. Carey is just finishing his junior year at Pinkerton Academy and needs to do his final scout project. Mr. Carey presented his proposal to the Selectmen. He stated that he noticed the sign at Sign Island (at the intersections of Emerson/Stage Road and Main Street) is looking old and has cracks in it. He was proposing to put in a granite post and update the sign. He explained that he knew the sign was important and it was also seen by many people. He stated that he knew Chip Hastings had put some work into the sign. Mr. Blaska stated that they tried to reach out to him to let him know of the proposal, but they had not heard from him.

The plan, if approved would be installed in the fall. Chairman Murphy asked Mr. Carey what would be used to protect the sign that isn't being done now. The response was that it would be made with more weather resistant materials and that he would look at doing whatever he could to protect the sign. Selectman Guthrie asked if the "triangle" was in the Historic District. Mrs. Theriault responded that to the best of her knowledge, it wasn't.

Cindy Lanouette, member of the Garden Club asked to speak. She stated that she likes the way it looks and it feels a lot sturdier than it looks. She stated that a granite post wasn't the right thing to put there and also stated that the granite could get brittle over time with the snow landing on that island often in the winter. She also stated that the Garden Club likes the way the sign looks and it is often painted and photographed along with the sentimental value it has. She also noted that the crack has been on the sign as long as she could remember. She was asked by Selectman Guthrie if she was representing the Garden Club and she responded that she was.

Selectman Guthrie asked Mr. Carey if he was interested in doing the project in a different location. He noted that at the intersection of Route 111 and Stage Road there was a sign that was knocked down in an accident and never replaced. This is the entrance in to Hampstead and would be a good spot for a sign. It was noted that the sign stated "Welcome to our Town, Please slow down". Mr. Carey responded that he was open to wherever the Selectmen directed him and he could appreciate the sentiments stated on the Sign at Sign Island.

Selectman Guthrie motioned to authorize Samuel Carey to proceed with providing an appropriate sign and to look at the Route 111/Stage Road entrance into Hampstead. It was also suggested to get a copy of the drawing to the Selectmen. Selectman Bennett seconded the motion. The motion passed unanimously.

Department Heads

Highway Department- Jon Worthen, Road Agent

Mr. Worthen stated that paving has begun and that they did Pheasant Lane and Faith Drive today. They will be doing Wash Pond tomorrow and are hoping to complete the whole road in one day. There was a problem at the plant and they were not able to continue with the original plan of Wash Pond in two days. He asked for the public to heed the detours, especially where they could be moving throughout the day.

Chairman Murphy asked Mr. Worthen if he spoke with the schools. Mr. Worthen said the buses and the trash trucks and any other ones would be able to get through. It would get down to one lane and there might be delays.

Police Department- Chief Beaudoin

St. Anne Road Race- Chief Beaudoin reported that the St. Anne's Road Race is this week and that he has always asked that the fee be waived for the cost of the police details. He asked for permission for the cost to come from the Special Duty detail fund.

Chairman Murphy motioned to take the recommendation of the Chief and waive the fees for the road race (not bill St. Anne's). The motion was seconded by Selectman Bennett. The motion passed unanimously 3-0.

Civic Club- The Annual Town of Hampstead 4th of July events will be held on June 30th. Chief Beaudoin asked that the costs for providing detail officers could be taken from the Special duty detail fund.

Selectman Guthrie motioned to allow the costs of the details for June 30th be taken from the Special Duty Fund (not to bill the Civic Club). The motion was seconded by Chairman Murphy. The motion passed unanimously 3-0.

Motorcycle Lease- Chief Beaudoin asked to enter into a new 2 year lease for the motorcycle. The current one is a 2016 Harley Davidson and that lease was for 2 years. The cost of the new lease is \$5,000 per year and there would be an additional cost of \$500 for new graphics.

Selectman Guthrie motioned to authorize the Chairman to sign a new lease agreement for a 2018 motorcycle with the funds to come from the Special Duty Fund. The motion was seconded by Selectman Bennett. The motion passed unanimously 3-0.

New Business

Dog Warrant-The dog warrant needs to be signed by the Selectmen so that on June 20, 2018, whatever dogs are still unlicensed they could be fined.

Selectman Guthrie motioned to sign the Dog Warrant. Selectman Bennett seconded the motion. The motion passed unanimously 3-0.

Old Business

Liaison Reports

Chairman Murphy- Nothing to report

Selectman Guthrie- As State Representative, Selectman Guthrie stated that he attended a meeting at the Rockingham County Home and talked with the County Commissioners. He stated that they would like to attend the next Selectmen's meeting and explain some of the updates that have been going on.

Selectman Bennett- Asked to discuss the status of Johnson Meadow Road.

Selectman Bennett stated that he was recently asked why the Town was going to pave Johnson Meadow Road and was asked to look into it, especially when there were other roads that needed repairs. Selectman Bennett explained that he had the office do some research on the road and to also ask the NHMA for their input on using public funds on a road that has all rental properties on it. The research showed that the road was accepted in 1987 at Town Meeting, as article number 32. The research was to make sure that was the road that was accepted and discussed. According to all the

records, this is the road presented at Town meeting. Selectman Guthrie asked Mr. Worthen if he was planning on paving Johnson Meadow Road this year. Chuck Ashford, Jr. asked to speak and explained that he owned the lot at the end of Johnson Meadow Road and had built it recently. He was required by the Planning Board to get a variance during the subdivision process because his lot didn't have the required 150 feet of frontage on a town approved road. He wouldn't have had to do that if the road was privately owned. He pointed out that each of the lots in Johnson Meadow Road are individual lots, just all (but one) owned by the same person. He explained that they could put a for sale sign in front of one of the lots tomorrow if they wanted to and there would be no issues with it. He noted that across the street the properties are built on one single lot and that road is private. Chairman Murphy asked if we were sure that it was a Town road. Mr. Ashford, Jr. stated that the road had work done in 1986 and paved in 1996 by the prior Road Agent. There was also crack sealing done on the road. He also noted that there was work being done on the driveway at the end of the cul-de-sac that is prepped and ready to go to tie in once the paving is done. He also stated that they have been talking with the Road Agent since the fall about his schedule and worked with him to coordinate when he would be in that area. Chairman Murphy asked Selectman Bennett what he was expecting to hear from the NHMA. Selectman Guthrie suggested giving Selectman Bennett time to gather all his information. He drove the road and doesn't see that there is a dire need to be done at this time and maybe could wait until next year. Mr. Ashford Jr. noted that the curb cuts were already done when the question on the status of the road came up and everything came to a stop.

Chairman Murphy motioned that the Road Agent should be allowed to proceed with the plan as long as there is money in the budget for the work.

The only thing the LGC/NHMA could say is the only recourse is to change the status at Town Meeting. He noted that it has been a town road for 30 years.

Selectman Bennett stated that the information given tonight wasn't information he had, but that he was responding to a question that was asked of him. **Selectman Guthrie amended the motion to defer the work until the liaison has a chance to work on this further and come back to the Board of Selectmen with a recommendation. Selectman Bennett seconded the amendment.**

Mr. Worthen noted that the paving time schedule would not be affected this week due to the changes in the schedule. He will need to come back and complete Johnson Meadow Road later in the season anyway. He agreed it could wait until the next Board of Selectmen's meeting.

Mr. Ashford Jr. did ask that about there being an additional cost to bring them back out whereas the original plan was to do the paving of the Johnson Meadow while the equipment was already in the area. Chairman Murphy stated that there shouldn't be an extra charge for coming back.

The motion passed with two in favor (JG, CB) and one against (SM) 2-1.

AA Report:

Powerline

Eversource has requested that an overhead power line be installed from a pole that services the police station off of Stage Road to intersect with the lines on Veterans' Way. Two additional poles will be installed as well. The reason for the change is that complaints have been coming in from the Veterans' Way condos concerning electrical power outages. There is a colored screen shot of the area in question. If the BOS approves, Eversource will have the Board sign off on an easement. There were some questions on the drawing and the Selectmen asked to see more detail. Mr. Worthen explained that the feed was currently by the old salt shed along the back driveway, along the conservation land. Eversource would like to move it from new pole at the Police Station and up across the leach bed and up to the cul-de-sac. Selectman Bennett suggested that they put them under the leach field instead. Chief Beaudoin was okay with the change. Chairman Murphy likes the idea that Selectman Bennett suggested about going under the leach field. Mrs. Theriault will talk with Eversource and explain the option and get a better drawing.

Meeting Minutes

As requested, Mrs. Theriault reviewed the Recreation Commission meeting minutes that the Town Clerk/Tax Collector has. The records date back to 1996 and Mrs. Theriault reported that she couldn't find any discussion or agreement between Recreation and the Civic Club as to why the Civic Club isn't paying for the operational costs of their building. She reminded the Selectmen that the reason this

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came up was the Lion's Club wants to install a garage on town-owned land similar to that of the Civic Club. When looking at the records to prepare an agreement between the BOS and the Lion's Club, Mrs. Theriault noticed that the Town Warrant indicates that the Civic Club is to pay for operational costs as well as maintenance of the building. This also stipulated in the draft agreement for the Lion's Club. Selectman Guthrie suggested that Mrs. Theriault speak with the Civic Club and draft a contract reflecting the town meeting vote of 1996 and that they are were to pay the operational costs of the building. It was noted that the Civic Club building is used by other groups in town and used for town functions when needed, which is providing a service to the town. Selectman Guthrie moved to continue paying the electric bill for the Civic Club Building as the current practice is. Chairman Murphy asked if that could be done. Mrs. Theriault said that she would look into it.

Change pay date

July 4th is a regularly scheduled pay date and it is a holiday. The Selectmen were asked if they prefer that the employees be paid one day early or one day late. They agreed to pay them early on July 3rd. The Department Heads will be notified so that the payroll can process a day early.

Audit

The Town's auditors were in reviewing the records during the week of June 4th. They will be providing the Town with a copy of the audit as well as submitting necessary information to the Department of Revenue Administration. As a requirement of the audit, the Chairman will be preparing responses to Vachon Clukay concerning the "governance" portion, and Mrs. Theriault will be providing responses to the "management" portion and Mrs. Harrington will be responding to questions that the auditors have as well.

Hazard Mitigation Plan public hearing

A public hearing has been scheduled later this month for the Hazard Mitigation Plan. Following the public hearing there is an opportunity for the public to comment for a period of 30 days before the BOS signs off on the plan.

Handicapped ramp

The front steps will be repaired in July. The ramp has been put off until new specifications are drafted. Chad was going to speak with contractors he knows about the proper way to build and install a ramp so that specifications can be drawn up.

Meeting Minutes

The meeting minutes of May 14, 2018 have been signed by the Board are ready for approval.

A motion was made by Chairman Murphy to approve the minutes of May 14, 2018 as edited. Selectman Guthrie seconded the motion and the motion passed unanimously (3-0).

Activity Log

The Activity log was reviewed. Selectman Guthrie stated that the Town portion of Mary E. Clark drive is in bad shape and anything that could be done to correct this would be appreciated. Mr. Worthen stated that he was putting together a list of small jobs that need to be done.

Re- Appointments/Appointments

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed

Appointments/Resignations- 2018

The Selectmen received a resignation from Al Cipriano, Library Trustee effective immediately.

Selectman Guthrie motioned to accept the resignation with regret and to forward the resignation to the Town Clerk. He also stated that there has been some adjusting going on at the Library and they are fortunate that they have good alternates. **The motion was seconded by Selectmen Bennett. The motion passed unanimously 3-0.**

There was a letter from the Library Trustees asking that alternate member, Charlene Flaherty, be appointed to fill the position of Al Cipriano.

Selectman Guthrie motioned to appoint Charlene Flaherty to the position of Library Trustee, with a term to expire in March 2019. The motion was seconded by Selectman Bennett. The motion passed unanimously 3-0.

The Library Trustees also submitted a letter requesting that Charles Fernandes be appointed as an alternate.

Selectman Guthrie motioned to accept the recommendation of the Library Trustees and appoint Charles Fernandes as a Library Alternate with a term to expire in 2019. Selectman Bennett seconded the motion. The motion passed unanimously 3-0.

Correspondence

(see above)

Visitors Comments

There was a question about the flags not being on the poles along Main Street yet.

Mrs. Theriault reported that there are new flags and they require different equipment to put them on the poles. Mr. Harms may need to rent the equipment to install them. Selectman Guthrie asked to be notified if there were issues with getting them up.

Selectman Guthrie motioned to enter into nonpublic session under RSA 91A:3 II (a) employee matters at 8:07 pm. Selectman Bennett seconded the motion. The motion passed with a roll call vote:

Selectman Guthrie, yes: Selectman Bennett, yes: Chairman Murphy, yes.

Selectman Guthrie motioned to come out of nonpublic session under RSA 91A 3: II (a) employee matters at 9:15 pm. The motion was seconded by Chairman Murphy. The motion passed 3-0.

Selectman Guthrie, yes: Selectman Bennett, yes: Chairman Murphy, yes.


Selectman Guthrie motioned to seal the minutes of the nonpublic session. The motion was seconded by Selectman Bennett. The motion passed 3-0.

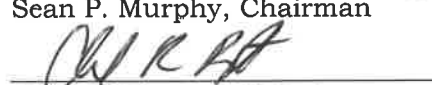
Selectman Guthrie motioned to adjourn the meeting at 9:15pm. Selectman Bennett seconded the motion. The motion passed 3-0.

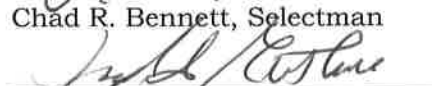
A True Record:


Tina Harrington, Recording Secretary

Approved By:


Sean P. Murphy, Chairman


Chad R. Bennett, Selectman


Joseph A. Guthrie, Selectman